Communicating with Parents and 3rd Parties

Students are responsible for all communication with the University whether they have reached the age of 18 or not. This is in accordance with both the Data Protection Act 1998 and the U ta Protection Policy. No information about a student can be released to another person taff receiving requests from parents, close family members or any other 3rd party should remember:

A note for University staff

NB:

- a) If outside parties become insistent or you feel bullied, explain that you are bound by the 1998 Data Protection Act and refer them to Gwenan Hine, Head of Compliance.
- b) Further guidance on data protection is available from the Policy and Legal Compliance Team. Please contact Lynne Hughes on 2776 / <u>I.hughes@bangor.ac.uk</u> or visit their website <u>https://www.bangor.ac.uk/planning/dataprotection/index.php.en</u> to see the Data Protection Policy and related policies.
- c) The following policies and procedures might also be useful:

https://www.bangor.ac.uk/planning/policy-register/documents/policy-proceduresunder-18.pdf