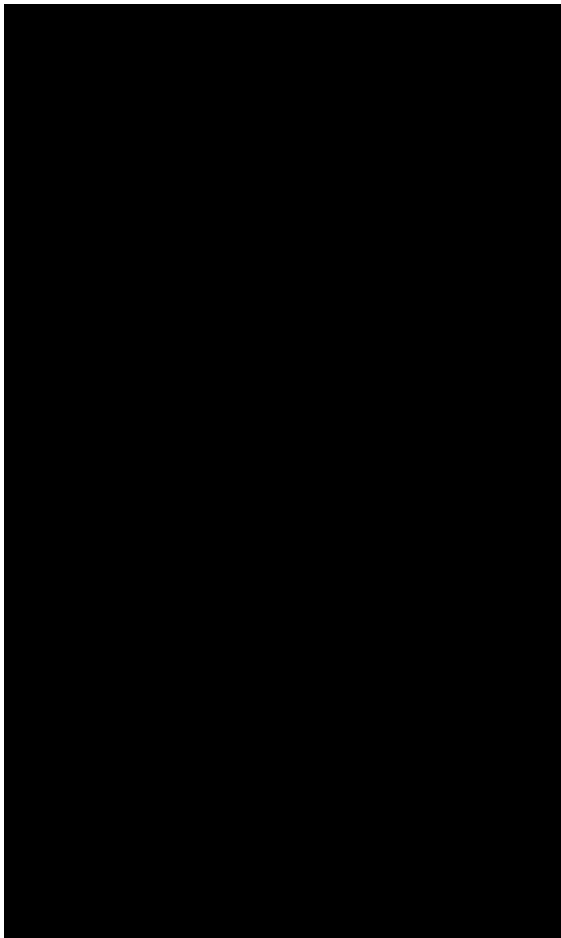
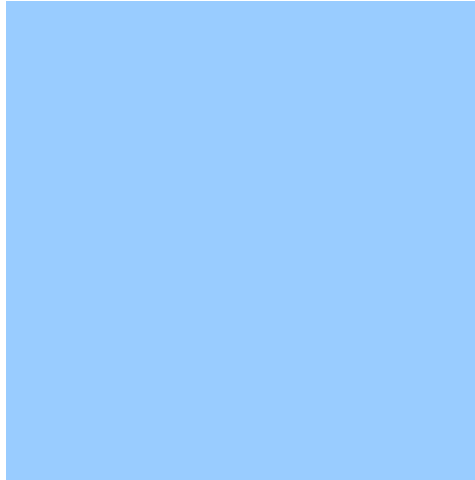
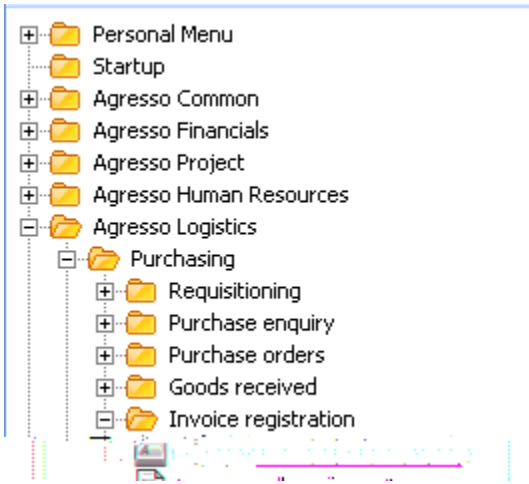


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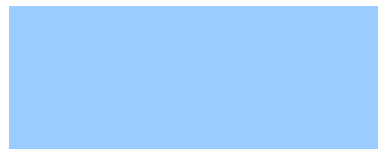
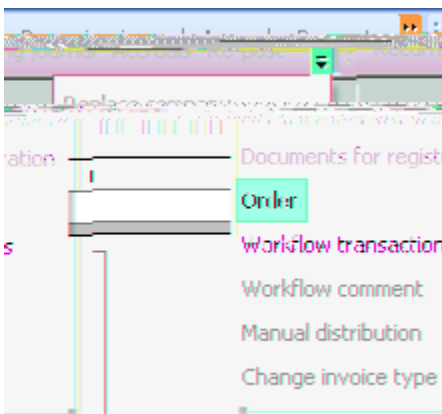
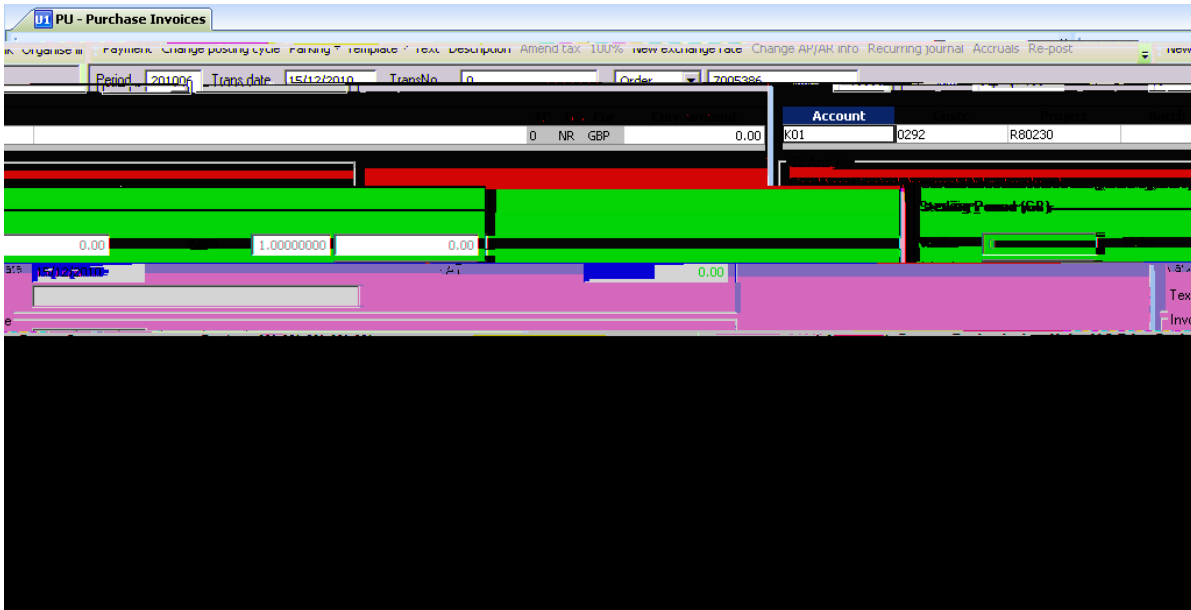


Element type	Purchase invoice	Document type
	<b>S</b>	<b>Comments</b>
?	<input type="checkbox"/>	*pins*

A complete list of purchase invoice to be registered with appear:

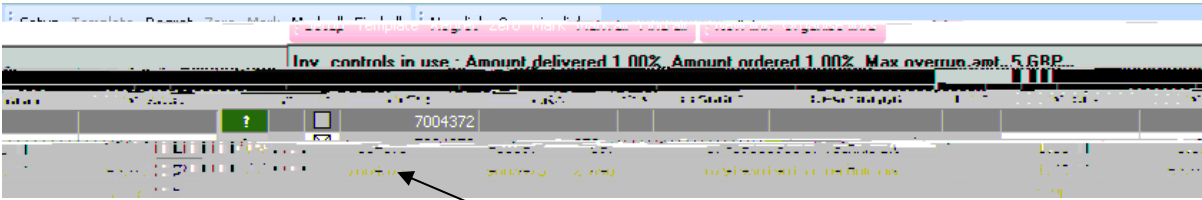
Element type		Purchase invoice		Document type		Purchase Order Invoices	
	S	Comments	Client	Transaction number	Invoice No:		
?	<input type="checkbox"/>	*pins*					
1	<input type="checkbox"/>	PINS	U1	0	24420507		
2	<input type="checkbox"/>	PINS	U1	0	31321		
3	<input type="checkbox"/>	PINS	U1	0	91731060		
4	<input type="checkbox"/>	PINS	U1	0	30001994		
5	<input type="checkbox"/>	PINS	U1	0	2585		
6	<input type="checkbox"/>	PINS	U1	0	3141394		
7	<input type="checkbox"/>	PINS	U1	0	1541103 RI		
8	<input type="checkbox"/>	PINS	U1	0	92079881		

Double-click on the first line you want to register, and it will open in the registration screen (below). A scanned image of the invoice will appear on your second screen.



It is extremely important to match the invoice against the original purchase order lines. Always check the description and original quantities, and if you require more information, go to the document archive and refer to the purchase order document.

Understanding the order screen



IZH Y cFYFYX JhYa g \Uj Y VYYb GRN X (V:bZfa YX Ug fYVW J YX) h.Yb h.YgY cFYf lines will AUTOMATICALLY APPEAR on the screen ready to be matched, with a corresponding GRN number (always starting with 9).







Click to move to the next document for registration.